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BEFORE THE DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING  
OF THE DEPARTMENT OF COMMERCE  
OF THE STATE OF UTAH

John Doe,  
Plaintiff

-vs-

Richard Roe,  
Defendant

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Notice of Commencement  
of Action

Case No. \_\_\_\_\_

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Notice is hereby provided of the filing of Case No. (number) on (date) before (Court).

Brief explanation of nature of the case:

Address of defendant:

Name and address of potential fund claimant:

Name and address of the original contractor, subcontractor, and/or real estate developer  
described in Subsection 38-11-204(3)(c):

For each owner-occupied residence included in the civil action:

Name and address of owner of owner-occupied residence:

Street address of owner-occupied residence:

Amount of damages sought in case:

Last date qualified services were provided for the owner-occupied residence by the potential  
fund claimant:

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Signature Claimant or claimant's representative

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Date of signature